


**Birkwood Primary School**  
**Staffing 2025 - 2026**



**Office Staff**

<b>Name</b>	<b>Role</b>	<b>Responsibilities</b>
<b>Rachel Cocking</b> 	<b>School Business Manager</b>	<b>Finance</b> <b>Administration</b>
<b>Alison Booth</b> 	<b>Administration Officer</b>	<b>Administration Support</b> <b>Attendance</b> <b>Educational Visits Co-ordinator</b>
<b>Vicky Clifford</b> 	<b>Administration Officer</b>	<b>Administration Support</b>