









**Birkwood Primary School**  
**Staffing 2023 - 2024**






**Support Staff**




| Name                                                                                                                | Role                                  | Responsibilities                                                    |
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| <p><b>Mrs. Rachel Cocking</b></p>  | <p><b>School Business Manager</b></p> | <p><b>Finance</b><br/><b>Administration</b></p>                     |
| <p><b>Miss Donna White</b></p>    | <p><b>Administration Officer</b></p>  | <p><b>Administration Support</b></p>                                |
| <p><b>Mrs. Alison Booth</b></p>  | <p><b>Attendance Officer</b></p>      | <p><b>Attendance</b><br/><b>Educational Visits Co-ordinator</b></p> |




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| <p><b>Miss Joanne Kent</b></p>  <p>© Tempest</p>    | <p><b>Administration<br/>Officer</b></p>                    | <p><b>Administration<br/>Support</b></p>                                                                                    |
| <p><b>Mr. Richard Davis</b></p>  <p>© Tempest</p>  | <p><b>Behaviour<br/>Support<br/>Learning<br/>Mentor</b></p> | <p><b>Behaviour and<br/>learning</b></p> <p><b>SEND</b></p> <p><b>Pupil Leadership</b></p>                                  |
| <p><b>Mrs. Linda Taylor</b></p>  <p>© Tempest</p> | <p><b>Inclusion Office</b></p>                              | <p><b>Parent Liaison<br/>Advisor</b></p> <p><b>Safeguarding and<br/>child protection</b></p> <p><b>TAF Co-ordinator</b></p> |




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| <p><b>Mr. Peter Jones</b></p>          | <p><b>Caretaker</b></p>                                                                                           | <p><b>Site safety and maintenance</b></p>                                                                                  |
| <p><b>Miss Heather Greenwood</b></p>  | <p><b>Gardener<br/>Teaching Assistant</b></p>                                                                     | <p><b>'Grow it' Champion</b></p>                                                                                           |
| <p><b>Mrs. Jill Birch</b></p>        | <p><b>HLTA Senior Supervisor<br/>Inclusion Development Manager</b></p> <p><b>(based in the Families Team)</b></p> | <p><b>Support Staff Line Manager</b></p> <p><b>Safeguarding and Child Protection</b></p> <p><b>Art and Design Lead</b></p> |

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| <p><b>Mrs. Julie Porter</b></p>         | <p><b>Cover Supervisor</b><br/><b>(Based in 'Year 5 Attenborough')</b></p> | <p><b>Support in Year 5</b><br/><b>Dance</b><br/><b>Performing Arts</b></p> |
| <p><b>Mrs. Alison Summerfield</b></p>  | <p><b>Teaching Assistant</b><br/><b>(Based in 'Year 3 Earhart')</b></p>    | <p><b>Support in Year 3</b><br/><b>(SEN support)</b></p>                    |
| <p><b>Miss Laura Hayward</b></p>      | <p><b>Cover Supervisor</b><br/><b>(Based in 'Year 5 Attenborough')</b></p> | <p><b>Support in Year 5</b><br/><b>Reading Champion</b></p>                 |




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| <p><b>Mrs. Samantha Rowbotham</b></p>  <p>© Tempest</p> | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 6 King')</b></p> | <p><b>Support in Year 6</b></p>                                                                                        |
| <p><b>Mrs. Joanne Whitfield</b></p>  <p>© Tempest</p>  | <p><b>HLTA</b></p> <p><b>(Based in 'Year 5/6 Wollstonecraft')</b></p>   | <p><b>Support in Year 5/6</b></p> <p><b>Cook it and Enterprise Champion</b></p> <p><b>Friends of Birkwood Lead</b></p> |
| <p><b>Mrs. Joanne Page</b></p>  <p>© Tempest</p>      | <p><b>Cover Supervisor</b></p> <p><b>(Based in 'Year 6 King')</b></p>   | <p><b>Support in Year 6</b></p> <p><b>Delivery of Speech and Language Interventions</b></p>                            |




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| <p><b>Mrs. Lynda Gill</b></p>  <p>© Tempest</p>         | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 3 Earhart')</b></p>  | <p><b>Support in Year 3</b></p>                                            |
| <p><b>Miss Danielle Taylor</b></p>                     | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 1 Einstein')</b></p> | <p><b>SEN support in Year 1</b></p> <p><b>Friends of Birkwood Lead</b></p> |
| <p><b>Mrs. Kristi Todhunter</b></p>  <p>© Tempest</p> | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 3 Earhart')</b></p>  | <p><b>Support in Year 3</b></p>                                            |

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| <p><b>Mrs. Irene Heaton</b></p>   | <p><b>Teaching Assistant</b></p> <p><b>(Based in EYFS 2)</b></p>               | <p><b>Support in EYFS 2</b></p>                              |
| <p><b>Miss Emma Turner</b></p>   | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 1 Nightingale')</b></p> | <p><b>Support in Year 1</b></p>                              |
| <p><b>Mr. Scott Walton</b></p>  | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 4 Pankhurst')</b></p>   | <p><b>Support in Year 4</b></p> <p><b>PE &amp; Sport</b></p> |

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| <p><b>Mrs. Hannah Musgreave</b></p>  | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 4 Pankhurst')</b></p> | <p><b>SEN support in Year 4</b></p> |
| <p><b>Mrs. Karen Lambert</b></p>    | <p><b>HLTA</b></p> <p><b>(Based in EYFS)</b></p>                             | <p><b>Support across EYFS</b></p>   |
| <p><b>Mrs. Gillian Baker</b></p>   | <p><b>Teaching Assistant</b></p> <p><b>(Based in EYFS 2)</b></p>             | <p><b>Support in EYFS 2</b></p>     |



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| <p><b>Mrs. Lehan Medlock</b></p>  | <p><b>Nursery Nurse</b><br/><b>(Based in 'EYFS 1 Teresa')</b></p>      | <p><b>Nursery Nurse</b><br/><b>SEN support in EYFS 1</b></p> |
| <p><b>Mrs. Miriam Sabin</b></p>  | <p><b>Teaching Assistant</b><br/><b>(Based in 'EYFS 1 Teresa')</b></p> | <p><b>SEN support in EYFS 1</b></p>                          |
| <p><b>Mr. Josh Wattam</b></p>   | <p><b>HLTA</b><br/><b>(Based in 'Year 5/6 Wollstonecraft')</b></p>     | <p><b>PE &amp; Sport</b></p>                                 |

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| <p><b>Miss Kayleigh Horsfield</b></p>  | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'Year 1 Einstein')</b></p> | <p><b>SEN Support in Year 1</b></p> |
| <p><b>Mrs. Kirsty Sowerby</b></p>     | <p><b>Teaching Assistant</b></p> <p><b>(Based in EYFS 2)</b></p>            |                                     |
| <p><b>Mrs. Sumera Kamran</b></p>     | <p><b>Teaching Assistant</b></p> <p><b>(Based in 'EYFS 1 Teresa')</b></p>   |                                     |